

2008 Maintenance and Management Committee  
Meeting  
Held January 11, 2008 at the  
Decatur Conference Center & Hotel  
Decatur, IL.

Co-Chairperson Kate Barton called the meeting to order at 10:00 A.M.

Those present were:

Deanna Mitchell – Richland County

Debbie Smith – Edwards County

Tom Myers – Lee County

Lynn Deter – Whiteside County

Peg Barkley – Macoupin County

Kate Barton – Henry County

Tony Hasbargen – Vermilion County

Fred Clinton – Morgan County

Tom Smith – Decatur

Gragg Stacey – Menard County

Vicki Miles – Executive Coordinator

The minutes of the previous meeting were presented. Tom Myers moved and Peg Barkley seconded a motion to approve the minutes. Motion carried.

**The following committees' reports were given:**

**THEME AND DECORATIONS:**

Deanna Mitchell, chairperson, informed the committee that they had decided on the Theme – “IAHA Rock’n in the 50’s.” She shared pictures of the decorations and sample for the front page of the clinic book. She also said that she had ordered some things for the table center pieces and were working on gifts for the banquet.

**FOOD & PRIZES**

Peg Barkley, chairperson, stated that they were working on the prizes. Vicki reported that she had talked with the hotel and they anticipated a 5% increase in menu prices. Tom Myers said he would do his best to select less expensive meals. Tom Myers, Lynn Deter and Vicki had eaten in the Grill last night and stated that their food was very good. The hotel has a different Chef than was here last year.

**MAINTENANCE TRACK:**

Gragg Stacy –Co-Chair presented a Maintenance Track agenda. They are still working on completing the vacant slots. Vicki stated that she wanted the final Agenda by Jan. 28, 2008.

## **MANAGEMENT TRACK:**

Lynn Deter – Chairperson presented the Management Track agenda. She asked if anyone had any ideas to assist in finalizing the agenda. Nan McKay will do anything the IAHA wants them to do. They only need four days lead time. The price will be the same as last year \$4,820.00 They had suggested that they might just train on what ever comes out to be pertinent at the time of the clinic.

She also discussed getting Jason Casterline, from Casterline & Associates. A discussion was held on luncheon speakers; Peg is going to contact Dave Madden for noon Wednesday.

Thursday speaker would be Steve Meiss from HUD.

The group suggested that an E-mail be sent out to the membership to see if they had any suggestion for either the Maintenance or Management Tracks.

A discussion was held in regard to the registration fee for attendees. Deanna Mitchell moved and Peg Barkley seconded a motion for the registration fee to be \$375.00 for full, a one day registration fee of \$200.00 for Wed. or Thurs. and \$75.00 for Friday. Motion carried.

## **ENTERTAINMENT:**

Deanna Mitchell- Co-Chair reported that they had hired an Elvis impersonator. They also have hired “Gracie” for the dance. ECHO is paying for “Gracie.”

## **REGISTRATION:**

Deanna Mitchell – Co-Chair stated that this would be taken care of during the clinic.

Vicki Miles, Executive Coordinator reported that the vendor pamphlets were ordered. She also stated that she had conferred with Barry Norcross who sets up the Golf Outing prior to the clinic. He did not feel that Tues afternoon would work out. He suggested starting the golf outing at 8:40 A.M.-9:00 A.M. on Wed. morning with completion by noon. The vendors could set up between 12:00 Noon and 3:00 P.M. Then open the vendor area at 3:00 P.M. until 8:00 P.M., still holding the Reception from 5:00 P.M. – 8:00 P.M. as usual. Thursday open the vendor area from 8:00 A.M. until 11:00 A.M. The vendors are to tear down from 11:00 A.M. to 12:00 Noon. The vendor appreciation luncheon will be held at noon. The Holiday Hall should be available to the hotel staff at noon to start cleaning up and setting up for the banquet.

A discussion was held in regard to a longer break on Thurs. morning. It was decided to have 30 minute alternating breaks for the Maintenance and Management session that morning only.

Vicki reminded all committees that she needs the final agenda and information by Jan 28, 2008 in order to prepare the clinic issue of the “Perspectives.”

There being no further business Peg Barkley moved and Deanna Mitchell seconded a motion to adjourn. Meeting adjourned.